

**COMMONWEALTH OF MASSACHUSETTS
TRIAL COURT
PROBATE AND FAMILY COURT DEPARTMENT**

_____, ss.

Docket No. _____

_____,
Plaintiff

v.

_____,
Defendant

**Motion to Impound
Under the Trial Court
Impoundment Rules**

Now comes, _____, the Plaintiff Defendant, in the above entitled action, moves that the Court impound, make unavailable for public inspection, and prevent disclosure to persons who would otherwise not have access in the course of their duties as court staff, the following information.

The entire case file. Or,

Parts of the case file, specifically my contact information:

- | | |
|--|---|
| <input type="checkbox"/> home address | <input type="checkbox"/> work addresses |
| <input type="checkbox"/> email addresses | <input type="checkbox"/> work phone numbers |
| <input type="checkbox"/> telephone numbers | <input type="checkbox"/> work email addresses |
| <input type="checkbox"/> mailing addresses | <input type="checkbox"/> school addresses, |
| <input type="checkbox"/> child(ren)'s school addresses | |
| <input type="checkbox"/> personal and professional license and registration numbers | |
| <input type="checkbox"/> any and all other such identifying contact information, like my | |

Parts of the case file, specifically any all court papers, including but not limited to pleadings, motions, and affidavits, that refer to, quote from, or paraphrase the records checked below.

Medical and mental health records from any and all sources:

- mine
 my child(ren)'s

- tax records
 financial records
 other records _____

- Department of Children and Family records
 Children Requiring Assistance records
 sexual assault records
 school records
 criminal records
 police reports

I have good cause to believe that impoundment of the information is necessary to protect my health, safety, privacy, and well-being and of my children. See my affidavit in support of this motion.

I request that the order of impoundment remain in effect until further order of the court.

Respectfully Submitted by

Date

Name

**COMMONWEALTH OF MASSACHUSETTS
TRIAL COURT
PROBATE AND FAMILY COURT DEPARTMENT**

_____, ss.

Docket No. _____

_____,
Plaintiff

v.

_____,
Defendant

**Proposed
Order of Impoundment**

Submitted by _____
Name of party

After a hearing on the matter and a finding of good cause, it is ordered that the following information shall be impounded and kept private by the Court:

- The entire case file. Or,
- Parts of the case file, specifically _____'s contact information:
- | | |
|--|---|
| <input type="checkbox"/> home address | <input type="checkbox"/> work addresses |
| <input type="checkbox"/> email addresses | <input type="checkbox"/> work phone numbers |
| <input type="checkbox"/> telephone numbers | <input type="checkbox"/> work email addresses |
| <input type="checkbox"/> mailing addresses | <input type="checkbox"/> school addresses, |
| <input type="checkbox"/> child(ren)'s school addresses | |
| <input type="checkbox"/> personal and professional license and registration numbers | |
| <input type="checkbox"/> any and all other such identifying contact information, like my | |

Parts of the case file, specifically any all court papers, including but not limited to pleadings, motions, and affidavits, that refer to, quote from, or paraphrase the records checked below.

- | | |
|--|---|
| <input type="checkbox"/> Medical and mental health records from any and all sources:
<input type="checkbox"/> mine _____
<input type="checkbox"/> child(ren)'s _____ | <input type="checkbox"/> Department of Children and Family records
<input type="checkbox"/> Children Requiring Assistance records
<input type="checkbox"/> sexual assault records
<input type="checkbox"/> school records
<input type="checkbox"/> criminal records
<input type="checkbox"/> police report |
| <input type="checkbox"/> tax records | |
| <input type="checkbox"/> financial records | |
| <input type="checkbox"/> other records _____ | |

Impounded material, documents, and information shall be kept separate from other papers in the case file and is not available for public review nor to persons who would otherwise not have access in the course of their duties as court staff.

The Plaintiff Defendant shall provide the impounded information to the court in an envelope marked "Impounded by order of the court dated _____"

Impounded material is is not available for review by the opposing party and their counsel.

Date

Justice of the Probate and Family Court

**Motion to Impound
Under Trial Court Impoundment Rules**

CERTIFICATE OF SERVICE

I, _____, hereby certify that on the date _____ a copy of
the Motion to Impound, Proposed Order and Affidavit was served on

in-hand

by mail at _____

address

Date

Signature